

HOW TO ENROLL ONLINE WITH TIAA-CREF

TIAA-CREF has made it easy for you to enroll online in the New Mexico State University retirement program.

BE READY WITH YOUR:

■ Investment choices and allocations

Go to <http://www.tiaa-cref.org> to review your investment choices and build your Portfolio Strategy:

- Use the Investor Profile Worksheet to assess your risk tolerance and understand which portfolio allocation may be right for you.

■ Online enrollment access codes

- New Mexico State University Tax-Deferred Annuity Plan – [NMSUTDA](#)
- New Mexico State University 457(b) Plan – [NMSU457](#)
- New Mexico State University Alternative Retirement Plan – [NMSUARP](#)

■ Social Security number

■ Beneficiary's Social Security number, birth date and address

TO ENROLL ONLINE:

GO TO <http://www.tiaa-cref.org>

AND CLICK “Enroll in your plan”

- Click “Enroll Now!” at the next screen.
- Enter your access code.
- Click “Yes” if you are a returning user. Click “No” if you are a first-time user and need to create your user name and password.
- Follow the on-screen directions to complete your enrollment application, clicking “Next” in the lower-right corner to advance each screen.

NOTE: at the allocations screen, you can click on any investment choice to view its fact sheet.

Once you complete your on-line enrollment, you must print the confirmation page from the “Congratulations” screen and submit it to your Benefits Administrator along with your ARP election form or Salary Reduction Agreement.

IMPORTANT: COMPLETE YOUR SALARY REDUCTION AGREEMENT & ARP ELECTION FORM

If you participate in the New Mexico State University Alternative Retirement Plan you must complete the ARP Election Form that was provided by your campus benefits office. If you participate in the New Mexico State University tax-deferred annuity plan, you must complete and submit a **Salary Reduction Agreement** form to your Benefits Office for your enrollment application to be processed.

HELP IS READY FOR YOU

If you need assistance with enrolling online, please call TIAA-CREF at **800 842-2888**, Monday through Friday, from 8 a.m. to 10 p.m., and Saturdays from 9 a.m. to 6 p.m. (ET). We will guide you through the online enrollment process.

You should consider the investment objectives, risks, charges and expenses carefully before investing. Please call 877 518-9161 or go to www.tiaa-cref.org to view or download a prospectus that contains this and other information. Please read the prospectus carefully before investing.

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