



Human Resource Services

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MEMORANDUM

DATE: September 9, 2022
TO: All Benefit-Eligible Employees
FROM: Celeste Uzueta, Director, Benefit Services
RE: 2023 Benefits Active Enrollment Coming Soon
ALL benefit-eligible employees must participate

Benefits open enrollment period for NMSU is coming soon—**October 1-31. This year will be an Active Enrollment, all benefit-eligible employees need to go through enrollment.**

Great News! For the third year in a row there are no increases to premiums for you and your family. There are exciting changes this year.

- New voluntary benefits will be offered! More details coming soon.
- Introducing a new online enrollment system.
- Benefit counselors available through appointment.

Open enrollment is your opportunity to make changes to your benefit elections. This includes switching your medical plan, electing or dropping medical, dental, vision, and voluntary benefit plans, adding or dropping dependents, and enrolling or renewing your enrollment in Flexible Spending Accounts for Healthcare or Dependent Care.

If you are adding dependents that have not previously been covered, proof of dependency supporting documentation is required by October 31.

2023 Benefits Active Enrollment Webinars will be October 3 at 10:00 am and October 4 at 2:00 pm. Please plan to attend one of these webinars, the presentations will review your coverage options in detail, providing great information to help you get ready to make your coverage decisions. We will make the recordings available however this is your opportunity for you (or your spouse/partner or dependents) to ask your questions directly to the carriers.

Watch for more information about 2023 Benefits Active Enrollment in your NMSU email inbox in the coming weeks. Questions about benefit programs should be directed to Benefit Services at 575-646-8000 or benefits@nmsu.edu.

Important Active Enrollment Dates

October 1-31	Active Enrollment Event
October 3 10am	Live Carrier Presentations (Webinar)
October 4 2pm	Live Carrier Presentations (Webinar)
January 1, 2023	All elections/changes become effective
January 14, 2023	Premium deductions for exempt employees begin-check your deductions
January 31, 2023	Premium deductions for non-exempt employees begin-check your deductions